Advanced Courses

(Cancels HCOB 31 July 71
Issue II Corrected "Solo C/Sing")

URGENT

C/S Series 75

Solo C/S Series 13

Pre-OTs DON'T C/S

HCOB 31 July 71 Issue II Corrected required Pre-OTs to C/S their folders for the next session.

I did not write this HCOB.

Research has proven that a Solo Pre-OT who is required by any C/S to write a C/S for his next session can be put into that next session action.

This C/Sing for himself his own next session violates the "continued session rule" wherein an auditor does not "finish" a session by telling the pc "the process will be continued in the next session."

This puts the pc into continued sessions and in Solo can put the Pre-OT from Solo auditing to self auditing. There is a vast difference between the two. Solo auditing occurs in session with a meter. Self auditing is out of session wondering and chewing on bank.

A Solo Pre-OT must NOT self-audit.

He ends the session he has done when he ends session on his worksheet.

He then goes to Examiner and gets his exam. The Examiner sends the completed Exam form to Solo Admin who puts it in the folder.

The Solo C/S, then, from his study of the folder, does the next C/S for the Pre-OT in proper C/S form. This is a diagonal 2 green stripes on the left-hand corner of the sheet, the Pre-OT's name and date in black. The C/S itself is in black pen.

The Pre-OT takes this C/S and does it in his next session.

In rare instances when the Pre-OT is going really well, the C/S permits him to do several sessions. The C/S can tell from Exam forms that all is well. This MUST carry a notice "Come in at once to the D of P if you cease to audit or run into trouble.

Do this C/S in the next several sessions. Come in for a new C/S the moment you feel this C/S is complete and are ready for a new C/S."

When no Exam forms come in the Solo D of P chases the Pre-OT up.

If a Solo Exam form is bad the Examiner must mark it "Urgent Attn. - Solo C/S." in red.

Solo Admin must alert the D of P who chases up the Pre-OT.

Tab is kept on all Solo Pre-OTs on lines by the D of P and if one falls off lines the fact must be visible to the Solo D of P who keeps a board on sessions with all Pre-OT's names on it!

The above is the correct C/Sing line.

The worst features of a Pre-OT doing his own C/Sing are:

1. He is not a trained C/S.

2. Sudden ideas pop up he wants to handle instead of going on and he gets into an offline action when he should keep going.

3. A Pre-OT can "rabbit" (run away from the bank) by proposing a C/S that does not make him confront it.

4. And Last but far from least, a "C/S" by a Pre-OT is an invitation to the Solo Case Supervisor to Q and A with it. (Q and A means to just repeat whatever another says as a lazy way out.)

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PC plus Auditor is greater than bank.

In Solo Auditing:

C/S plus Pre-OT is greater than bank.

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Pre-OTs do not C/S their own folders!

The Pre-OT does keep up their session summary each session.

L. RON HUBBARD
Founder

LRH:mes.rd
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